

# **Record of Proceedings Minutes of Regular Meeting**

**Board of Education  
Regular Meeting**

**Monday  
October 10, 2011**

The Field Local School District Board of Education held its Regular Meeting on Monday, October 10, 2011 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:30 P.M.

- **Community Forum**
- **Pledge of Allegiance**
- **Silent Meditation**

Linda Cooper-Yes, Donna Karg-Abs, Terry Kettering-Yes, Allyson Westover-Yes, Brian Olson-Yes, Student Representative, Rachel Salberg-Abs

- **Special Recognition –**
- **Student Achievement Report**                      Field Board of Education Members
- **Administrator Update**
- **Legislative Liaison Report**
- **Student Representative Report**
- **Maplewood Career Center Report**
- **Recognition of visitors –**

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 By-laws 0169.1 Public Participation at Board Meetings. Adopted February, 2001)

Member Westover moved, seconded by Member Cooper that the Field Local Board of Education adopt the following agenda for the October 10, 2011 regular meeting.  
*Roll Call: Westover-Yes, Cooper-Yes, Kettering-Yes, Olson-Yes.*  
*President declared the motion carried*

11-0247

- **Consent Agenda**

**A. Board Business**

1. It is recommended that the Field Local Board of Education approve the minutes of the regular meeting on September 12, 2011.

**B. Employment**

1. **Hiring**

- a. The Superintendent recommends that the Field Local Board of Education employ the following as certified substitute teachers for the 2011-2012 school year:

David Bergdorf	Elayne Cross	Matthew Long
Emily Bergdorf	<b>Kellie Jackson</b>	Thomas Rauber

- b. The Superintendent recommends that the Field Local Board of Education approve the following supplemental contract for the 2011-2012 school year. Rate of Pay per FLTA Negotiated Agreement. (Exhibit S-1)

Michelle Yoho	Intermediate Department Head - Brimfield
Victoria Dahl	High School Social Studies Department Head
Evelyn Loftin	Drama Play – Fall Director
Teresa Roth-Vogel	Art Department Head

The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the positions have accepted. The positions have been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and accepted the position.

John M. Bennett	Assistant Director Drama/Musical
Tim Menches	High School Assistant Football Coach
Audrey Whims	Junior Varsity Cheerleading Advisor

- c. The Superintendent recommends that the Field Local Board of Education employ Tamara Walker as a Home Instructor for the 2011-2012 school year at \$20.00 per hour.
- d. The Superintendent recommends that the Field Local Board of Education employ Elizabeth Phillip as a classified substitute worker for the 2011-2012 school year.

- e. The Superintendent recommends that the Field Local Board of Education approve the following volunteer coaches for the 2011-2012 school year:

Bill Noveske  
Tracy Reschke

### C. Donations

1. A donation of \$231.79 to Suffield Elementary by the "Target Take Charge of Education School Fundraising Program" for classroom use.
2. A donation of \$3,225.00 to Field Local School's General Fund to reimburse for her substitute per J. Moore's request.

Member Cooper moved, seconded by Member Kettering that the Field Local Board of Education approve the consent agenda as presented.

11-0248

*Roll Call: Cooper-Yes, Kettering-Yes, Westover-Yes, Olson-Yes.*

*President declared the motion carried*

#### • Informational Items

1. The Home Instruction Tutors for the 2011-2012 school year employed by the Board of Education at the September 12, 2011 meeting will be paid at a rate of \$20.00 per hour.
2. The following degree changes will be effective with the 2011-2012 school year:

Victoria Dahl	M+15 to	M+30
Rachel Driscoll	B+15 to	M
Patricia Lynch	M to	M+15
Ashley Mauger	M+15 to	M+30
Joan Pearson	B+15 to	B+30

3. The following classified employees have exercised their bumping right according to the negotiated agreement:

Marlena Morrow (bus driver) bumping Laura Melert (van driver)  
Laura Melert (van driver) bumping Shirley Freeland (bus aide)

#### • Treasurer's Update

1. The Treasurer requests a special meeting for the end of October (25<sup>th</sup> or 26<sup>th</sup>) to review the Five Year Forecast for the 2012 school year, and to discuss any other business that the Board finds necessary at that time. The special meeting was set for October 25, 2010 at 7:00 P.M.

#### • Treasurer's Agenda

Member Westover moved, seconded by Member Cooper that the Field Local Board of Education approve the financial and investment reports for the period ended July 31, 2011. **11-0249**  
*Roll Call: Westover-Yes, Cooper-Yes, Kettering-Yes, Olson-Yes.*  
*President declared the motion carried*

Member Kettering moved, seconded by Member Westover that the Field Local Board of Education renew the contract with Reed, Bauer Insurance Company for the property and general insurance coverage of the district. **11-0250**  
*Roll Call: Kettering-Yes, Westover-Yes, Cooper-Yes, Olson-Yes.*  
*President declared the motion carried*

Member Kettering moved, seconded by Member Westover that the Field Local Board of Education renew the service contract with Comp Management, Inc. for the workers compensation grouping (rates) and services. **11-0251**  
*Roll Call: Kettering-Yes, Westover-Yes, Cooper-Yes, Olson-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education accept the Auditor of the State's approval that James G. Zupka, CPA, Inc. perform the financial audit of the district for the fiscal year ended June 30, 2011. **11-0252**  
*Roll Call: Westover-Yes, Cooper-Yes, Kettering-Yes, Olson-Yes.*  
*President declared the motion carried*

Member Cooper moved, seconded by Member Kettering that the Field Local Board of Education employ Lennon & Company, CPA Inc. to perform the GAAP Conversion (Ohio Rev. Code 117-03(B) of the financial statements for the fiscal year ended June 30, 2011. **11-0253**  
*Roll Call: Cooper-Yes, Kettering-Yes, Westover-Yes, Olson-Yes.*  
*President declared the motion carried*

- **Superintendent's Update**

- **Local Superintendent's Agenda**

Member Cooper moved, seconded by Member Westover that the Field Local Board of Education employ Diana Horning as a Mentor at the Falcon Academy of Creative Arts for the 2011-2012 school year. **11-0254**  
*Roll Call: Cooper-Yes, Westover-Yes, Kettering-Yes, Olson-Yes.*  
*President declared the motion carried*

Member Westover moved, seconded by Member Cooper that the Field Local Board of Education approve an unpaid disability leave of absence, without benefits, for James Lawson, Science/Physics teacher, Field High School, effective October 3, 2011. Returning date to be determined.  
*Roll Call: Westover-Yes, Cooper-Yes, Kettering-Yes, Olson-Yes.*  
*President declared the motion carried*

11-0255

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education approve a medical leave of absence for Kari Walchalk beginning January 3, 2012 and returning to work approximately April 9, 2012.  
*Roll Call: Westover-Yes, Kettering-Yes, Cooper-Yes, Olson-Yes.*  
*President declared the motion carried*

11-0256

Member Kettering moved, seconded by member Cooper that the Field Local Board of Education approve a medical leave of absence for Joann Moore beginning August 29, 2011 through approximately October 31, 2011.  
*Roll Call: Cooper-Yes, Kettering-Yes, Westover-Yes, Olson-Yes.*  
*President declared the motion carried*

11-0257

Member Cooper moved, seconded by Member Westover that the Field Local Board of Education approve an unpaid leave of absence as authorized by the Family Medical Leave Act (FMLA), upon the expiration of accumulated sick leave days for Marcia Gaug, Bus Driver, effective September 22, 2011.  
*Roll Call: Cooper-Yes, Westover-Yes, Cooper-Yes, Kettering-Yes, Olson-Yes.*  
*President declared the motion carried*

11-0258

Member Westover moved, seconded by Member Kettering that the Field Local Board of Education employ Kristie Culbertson as a Playground Monitor, Brimfield Elementary, 4 ½ hours per day, 186 days effective September 26, 2011. Rate of pay per negotiated agreement. There are 167 days remaining in the 2011-2012 school year.  
*Roll Call: Westover-Yes, Cooper-Yes, Kettering-Yes, Olson-Yes.*  
*President declared the motion carried*

11-0259

Member Cooper moved, seconded by Member Westover that the Field Local Board of Education approve a three day field trip (leave Wednesday, May 23, 2012 and return Friday, May 25, 2012) to Camp Muskingum, Carrollton, Ohio for 5<sup>th</sup> grade students at Suffield Elementary, Brimfield Elementary and Falcon Academy of Creative Arts.  
*Roll Call: Cooper-Yes, Westover-Yes, Kettering-No, Olson-Yes.*  
*President declared the motion carried*

11-0260

Member Kettering moved, seconded by Member Cooper that the Field Local Board of

11-0261

Education enter into an agreement with Vasco Sports Contractors for renovation of the High School running track. (Exhibit S-2)

*Roll Call: Kettering-Yes, Cooper-Yes, Westover-Yes, Olson-Yes.*

*President declared the motion carried*

Member Westover moved, seconded by Member Cooper that the Field Local Board of Education approve payment in lieu of transportation to the following parents whose children attend parochial schools. (Exhibit S-3) 11-0262

*Roll Call: Westover-Yes, Cooper-Yes, Kettering-Yes, Olson-Yes.*

*President declared the motion carried*

1. The Superintendent recommends that the Field Local Board of Education conduct the first reading of the enclosed revised and new policies for Board adoption:

Revised

5330	Use of Medication
6530	Payment of Accrued, Unused Vacation Leave
8210	School Calendar

New

1422.02	Nondiscrimination Based on Genetic Information of the Employee
1432	Sick Leave
1460	Physical Examination
1461	Unrequested Leaves of Absence/Fitness for Duty
1623	Section 504/ADA
	Prohibition Against Disability Discrimination in Employment
2260.01	Section 504/ADA
	Prohibition Against Discrimination Based on Disability
3122.02	Nondiscrimination Based on Genetic Information of the Employee
3123	Section 504/ADA
	Prohibition Against Disability Discrimination in Employment

Revised

3160	Physical Examination
3161	Unrequested Leaves of Absence/Fitness for Duty

New

3432	Sick Leave
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Revised

4122.02	Nondiscrimination Based on Genetic Information of the Employee
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New

4123	Section 504/AD
	Prohibition Against Disability Discrimination in Employment

Revised

4160	Physical Examination
4161	Unrequested Leaves of Absence/Fitness for Duty

New

4432	Sick Leave
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Revised


5113.02	School Choice Options Provided by the No Child Left Behind Act
6152.01	Waiver of School Fees for Instructional Materials
8510	Wellness
9160	Public Attendance at School Events

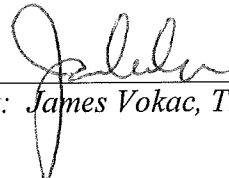
There being no further business to come before the Board of Education Member Kettering 11-0263 moved, seconded by Member Westover to adjourn the October 10, 2011 regular meeting.

*Roll Call: Kettering-Yes, Westover-Yes, Cooper-Yes, Olson-Yes.*

*President declared the motion carried*

The meeting was adjourned at 8:00 P.M.

  
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Brian Olson, President

  
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Attest: James Vokac, Treasurer